

First Baptist Church of Columbus Job Description: *Worship Director*

Purpose: The Worship Director helps steward the praise and worship culture of First Baptist Church by working in partnership with the pastoral staff and Worship Ministry Team to plan and lead services, oversee worship volunteers, and support the overall worship needs of the church.

Supervision: Serving as a Hired Staff member, the Worship Director reports directly to the Senior Pastor who works in collaboration with the Church Council of First Baptist Church.

Position Hours: Approximately 20 hours each week, along with other events as needed

Compensation: Salary commensurate with education and experience

Benefits: 3 weeks of vacation (including Sundays) a year; continuing education funds

Responsibilities:

- Lead and supervise all areas of the music ministry in collaboration with the Senior Pastor and the Worship Ministry Team Chair, including regular meetings and communication
- Work with pastoral team to select songs and create an order of service
- Collaborate with the pastoral team to lead worship elements of the 9:30am service and any special worship services or events as requested
- Plan necessary transitions between songs (both spoken and/or musical)
- Schedule instrumentalists and vocalists and properly notify those scheduled
- Regularly recruit and train new musicians/singers to serve in the choir and on worship teams
- Lead a mid-week choir and/or worship team rehearsal, as well as on Sunday mornings before service
- Assist with and help oversee the recruitment, coordination, and training of the Audio/Visual Team
- Ensure that church is in compliance with all music copyright laws
- Create and maintain the worship budget in partnership with the Worship Ministry Team Chair
- Properly maintain audio/visual equipment, hymn books, music database, and instruments
- Attend staff and church meetings as directed by the Senior Pastor

Job Skills/Requirements/Experience:

- Be a dedicated Christian who fully believes in the mission, vision, and culture of First Baptist Church
- Professional experience in church worship ministry
- Bachelor's degree in ministry, worship, music, or a related field is preferred
- Show clear musical talents, skill, and experience
- Demonstrate a life of discipleship, prayer, and piety
- Spirit of humility, spiritual maturity, and leadership
- Welcoming personality, team player, responsible, and self-motivated
- Excellent verbal and written communication skills
- Ability to manage, organize, and motivate volunteer teams
- Proficiency in the use of computer systems and software